

**Regular Meeting of the Board of Education  
May 3, 2006**

***-MINUTES-***

***Sunshine Statement***

*In accordance with the Open Public Meetings Act, N.J.S.A.10: 4 – 6 et seq., adequate notification of this meeting has been provided by advertising in the Morristown Daily Record, and the Madison-Florham Park Eagle. In addition, notices were posted at the Municipal Clerk's Office, Public Library, and the Board Administration Office at 67-71 Ridgedale Ave at least 48-hours prior to the meeting.*

- 1. Call to Order*
- 2. Flag Salute*
- 3. Roll Call*

<b><i>BOARD MEMBER</i></b>	<b><i>PRESENT</i></b>	<b><i>ABSENT</i></b>
<i>Dr. Carollo (John)</i>	X	
<i>Mr. DeCoursey (Kevin)</i>	X	
<i>Mr. Johnstone (Glen)</i>	X	
<i>Mr. Gaffney (John)</i>	X	
<i>Mrs. Michalowski (Linda)</i>	X	
<i>Mr. Montuore (Patrick)</i>		X
<i>Mr. MacFarlane (John)</i>	X	

**I. EXECUTIVE SESSION**

*Dr. Carollo motioned to convene the Executive Session. Said motion was seconded by Mr. DeCoursey and carried by unanimous vote.*

*Motion by Mr. DeCoursey to adjourn the Executive Session and reconvene the Regular Meeting at 7:07pm. Said motion was seconded by Mr. Gaffney and passed by unanimous vote.*

*In attendance; Mrs. Alvino, Mr. Alvino, Mr. Winters, Mr. Danco, principals and a few others.*

**II. SUPERINTENDENT'S REPORT**

*Dr. Ronzitti welcomed everyone in attendance. Dr. Ronzitti reported the enrollment for April 2006 as 1012. Dr. Ronzitti reported the times of Fire Drills conducted for the month of April. Dr. Ronzitti reported two separate suspensions for threatening behavior.*

**III. PUBLIC COMMENT**

*The floor was opened for public comment. Mrs. Alvino commented that Mrs. Deluca of the PTA was not aware of the meeting this evening. Mr. MacFarlane indicated the meeting schedule was approved at the reorganization meeting on April 26, 2006 and has been advertised, posted and placed on the district website. Mrs. Alvino asked if her recommendation to create an advisory committee was reviewed. Mr. Gaffney stated that it had and the committee is not recommending the creation of an advisory committee. Mrs. Alvino commented that parents do not have sufficient access to board members seeking answers to questions. Mr. MacFarlane indicated that individual board members do not have authority to act. Mr. MacFarlane commented that correspondence could be sent to the administration or the board office, which in turn would be distributed to all board members. Mrs. Alvino indicated she had taken pictures of the school property and would like to plant a tree and erect a plaque honoring Dr. Ferrone. Mr. MacFarlane stated that the board would need written correspondence to review and accept this type of donation. Furthermore, Mr. MacFarlane stated the board would determine the site of the planting. Mrs. Alvino stated she felt the site she chose was appropriate, because she feels the ball fields are the legacy of Dr. Ferrone. Mrs. Alvino stated that she was made aware on Election Day that voting machines were not functioning properly. Mr. MacFarlane stated that Mr. Csatos was made aware of this and Mr. Csatos contacted the Morris County Election Office. The county office dispatched a technician. Mr. MacFarlane stated that the County Election Office is in charge of the election not the individual school districts and that she has the right to contact the county with her concerns. Mrs. Alvino congratulated MR. Johnstone on his election to the board. Mrs. Alvino asked Mr. Johnstone what he plans to do to ensure the field situation does not happen again, since this was his election platform. Mr. Johnstone stated he would comment later in the meeting. Dr. Maricle commented on the PTA's donation of gifts to the students during the testing cycle. There were no other comments at this time.*

**IV. COMMITTEE REPORTS**

- A. Policy – Mr. Gaffney stated the committee has not met.
- B. Personnel – Mrs. Michalowski stated the committee has not met.
- C. Curriculum – Mr. DeCoursey stated the committee has not met. However, Mr. DeCoursey stated that he would be recommending that resolution #C1 be tabled and the Enrichment Program be cancelled due to the low enrollment reported today by Mrs. Dyer.
- D. Finance / Facilities- Mr. Gaffney reported that the committee has not met.
- E. Transportation –Dr. Carollo stated the committee has not met.

**V. RESOLUTIONS:**

**A. POLICY**

**RESOLUTION**

**#A1**

**BE IT RESOLVED**, that the Florham Park Board of Education approves the minutes, as submitted, from the following meetings:

April 10, 2006	Regular Board Meeting
April 10, 2006	Executive Session
April 26, 2006	Reorganization Meeting

Motion; Mr. DeCoursey      Second; Mr. Montuore Roll Call; 6 yes, 0 no

**RESOLUTION**

**#A2**

**BE IT RESOLVED**, that the Florham Park Board of Education accepts the donation of a set of “Fatal Vision Goggles” from the Florham Park Municipal Alliance.

Motion; Mr. DeCoursey      Second; Mr. Montuore Roll Call; 6 yes, 0 no  
Discussion; Mr. DeCoursey asked for clarification on this item. Mr. Johnstone indicated that the goggles are used to demonstrate to children the effects of having their vision impaired. Mr. Johnstone stated the goggles are used within the DARE program.

**RESOLUTION**

**#A3**

**BE IT RESOLVED**, that the Florham Park Board of Education approve the allocation of the two (2) remaining snow days to Friday May 26 and June 23 to staff and students in the 2005-2006 school calendar thereby making the last day of school and graduation June 22, 2006.

Motion; Mr. DeCoursey      Second; Mr. Montuore Roll Call; 6 yes, 0 no

**B. PERSONNEL**

**RESOLUTION**

**#B1**

*BE IT RESOLVED, that the Florham Park Board of Education take the following personnel action:*

- *Accept the letter of resignation of Mr. Richard Haffner, Custodial Maintenance worker, effective 8/30/06, for personal reasons.*
- *Approve the following special education staffing summer hours / days and authorize the Superintendent to fill the positions:*

<i>LDTC</i>	<i>not to exceed 20 days</i>
<i>School Psychologist</i>	<i>not to exceed 20 days</i>
<i>Social Worker</i>	<i>not to exceed 20 days</i>
<i>Speech / Language</i>	<i>not to exceed 5 days</i>

- *Approve the following 2005-2006 / 2006-2007 substitute teachers:*

*Michele Lisante  
Yilin (Teresa) Chen*

- *Approve Chris Perruso as a substitute for the After School Intramural Activities Program – Brooklake School for the remainder of the 2005-2006 school year. (Maximum hours for entire program – 120)*
- *Approve Karen Janes as a Home Instructor for the remainder of the 2005-2006 school year.*
- *Approve the “Director of Special Services” job description and authorize the Superintendent to post the position for the 2006-2007 school year.*
- *Approve the “District Curriculum Council Member” job description and authorize the Superintendent to post the position for the 2006-2007 school year.*

*Motion; Dr. Carollo      Second; Mrs. Michalowski Roll Call; 5 yes, 0 no, 1 abstain (GJ)*

**RESOLUTION**

**#B2**

**BE IT RESOLVED**, that the Florham Park Board of Education approve the submission to the Morris County Superintendent of Schools the following applications for emergency hiring and applicant's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18a:6-7, et seq., or N.J.S.A. 18a:6-4.13 et seq., as applicable:

Michele Lisante  
Yilin (Teresa) Chen

Motion; Dr.Carollo Second; Mrs.Michalowski Roll Call; 6 yes, 0 no

**RESOLUTION**

**#B3**

**BE IT RESOLVED**, that the Florham Park Board of Education approves the following personnel action:

- Approve the personnel recommendations, reappointments, assignments, tenure and transfers of tenured certified staff with respective salaries in accordance with the current contractual agreements, as attached.
- Approve personnel recommendations, as attached, re-appointments, assignments, and transfers of non-tenured certified staff and non-certified with respective salaries in accordance with the current contractual agreements, as attached.
- Approve the recommendations of the Florham Park School District Administration of the certificated staff for appointment and tenure as attached.

Motion; Dr.Carollo Second; Mrs.Michalowski Roll Call; 6 yes, 0 no

**RESOLUTION**

**#B4**

**BE IT RESOLVED**, that the Florham Park Board of Education abolish the 2005-2006 Staff Assistant positions, effective June 30, 2006 and create the attached Staff Assistant positions for the 2006-2007 school year as well as authorize the Superintendent to fill/assign staff.

Motion; Dr.Carollo Second; Mrs.Michalowski Roll Call; 6 yes, 0 no

**RESOLUTION**

**#B5**

**BE IT RESOLVED**, that the Florham Park Board of Education approve Jim Stiles to redesign the District / Schools websites at a stipend of \$30 per hour, not to exceed \$2,500 with the work to begin immediately and be completed by June 30, 2006.

*Motion; Dr.Carollo Second; Mrs.Michalowski Roll Call; 6 yes, 0 no*

**RESOLUTION**

**#B6**

**BE IT RESOLVED**, that the Florham Park Board of Education approve Jim Stiles as webmaster for the Florham Park District website for the 2006-2007 school year at a yearly stipend of \$2,000.

*Motion; Dr.Carollo Second; Mrs.Michalowski Roll Call; 6 yes, 0 no*

*Discussion; Mr. DeCoursey asked if this website can be done in-house. Dr. Ronzitti stated Mr. Stiles is an employee and it is preferable for it to be done in-house and maintained in-house to promote continuity and cost savings.*

**RESOLUTION**

**#B7**

**BE IT RESOLVED**, that the Florham Park Board of Education approves a stipend of \$50 per half-day for teachers participating in the summer technology-training program for the summer of 2006.

*Motion; Dr.Carollo Second; Mrs.Michalowski Roll Call; 6 yes, 0 no*

**RESOLUTION**

**#B8**

**BE IT RESOLVED**, that the Florham Park Board of Education approves contracting with Timothy C. Webb for educational evaluation services at a cost of \$300 per evaluation, thru June 30, 2006.

*Motion; Dr.Carollo Second; Mrs.Michalowski Roll Call; 6 yes, 0 no*

*Discussion; Mr. Gaffney asked for clarification. Dr. Ronzitti stated educational evaluations are necessary and performed by LDTC personnel. The district has sought the hiring of a long-term substitute but has been unsuccessful.*

**RESOLUTION**

**#B9**

**BE IT RESOLVED**, that the Florham Park Board of Education approve Sal Iosa, as volunteer assistant coach to the Ridgedale Middle School baseball team pending criminal history background check.

*Motion; Dr.Carollo Second; Mrs.Michalowski Roll Call; 6 yes, 0 no*

**RESOLUTION**

**#B10**

**BE IT RESOLVED**, that the Florham Park Board of Education approve the submission to the Morris County Superintendent of Schools the following applications for emergency hiring and applicant's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18a:6-7, et seq., or N.J.S.A. 18a:6-4.13 et seq., as applicable:

*Sal Iosa*

*Motion; Dr.Carollo Second; Mrs.Michalowski Roll Call; 6 yes, 0 no*

**C. CURRICULUM**

**RESOLUTION**

**#C1 (TABLED)**

**BE IT RESOLVED**, that the Board of Education approve the Ridgedale Middle School Summer (2006) Enrichment Program, as attached with the local share at a cost not to exceed \$4,000.00 and authorize the Superintendent to make formal applications to the Department of Education.

**Discussion; Mr. DeCoursey motioned to table this resolution. Mr. Gaffney seconded the motion**

*Motion; Mr.DeCoursey Second; Mr.Gaffney Roll Call; 6 yes, 0 no*

**D. FINANCE AND BUDGET**

**RESOLUTION**

**#D1**

**BE IT RESOLVED**, that the Board of Education authorizes the Business Administrator / Board Secretary to pay bills and claims through March 31, 2006.

<i>Invoices 3/1-1/31/06</i>	<i>\$ 479,533.20</i>
<i>Payroll 3/15/06</i>	<i>\$ 422,170.25</i>
<i>FICA 3/15/06</i>	<i>\$ 32,221.89</i>
<i>Payroll 3/31/06</i>	<i>\$ 380,695.86</i>
<i>FICA 3/31/06</i>	<i><u>\$ 29,048.00</u></i>
<b>TOTAL</b>	<b><u>\$1,343,669.20</u></b>

*Motion; Mr.Gaffney Second; Mrs.Michalowski Roll Call; 6 yes, 0 no*

**RESOLUTION**

**#D2**

**BE IT RESOLVED**, that the Florham Park Board of Education accept the certification of the Business Administrator/Board Secretary that as of 3/31/06, pursuant to N.J.A.C. 6:20-2A.10(d), no budgetary line item has been over-expended in violation of N.J.A.C. 6:20-2.10(b).

Motion; Mr.Gaffney      Second; Mrs.Michalowski Roll Call; 6 yes, 0 no

**RESOLUTION**

**#D3**

**BE IT RESOLVED**, that the Florham Park Board of Education certify, that as of 3/31/06, after reviewing the Business Administrators/Board Secretary's financial report, to the best of our knowledge no major account of fund has been over-expended in violation of N.J.A.C. 6:20-2.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the school year.

Motion; Mr.Gaffney      Second; Mrs.Michalowski Roll Call; 6 yes, 0 no

**RESOLUTION**

**#D4**

**BE IT RESOLVED**, that the Florham Park Board of Education accepts the following District financial reports:

Board Secretary's(A148) Report For the month of March 2006	Business Administrator/ Board Secretary
Treasurer's (A149) Report For the month of March 2006	Business Administrator/ Board Secretary

Motion; Mr.Gaffney      Second; Mrs.Michalowski Roll Call; 6 yes, 0 no

**RESOLUTION**

**#D5**

**BE IT RESOLVED**, upon the recommendation of the Business Administrator/Board Secretary that the Florham Park Board of Education approve the following transfers for March 2006 in the amount of \$55,953.51.

Motion; Mr.Gaffney      Second; Mrs.Michalowski Roll Call; 6 yes, 0 no



**RESOLUTION**

**#D6**

**BE IT RESOLVED**, that the Board of Education, a participant of the ACES Cooperative Pricing Systems, accept the results of the Natural Gas Supply Bid and award a contract to Amerada Hess Corporation, the lowest responsible bidder, for the supply of natural gas for the term beginning June 1, 2006 thru May 31, 2008 as attached.

Motion; Mr.Gaffney      Second; Mrs.Michalowski Roll Call; 6 yes, 0 no

**RESOLUTION**

**#D7**

**WHEREAS**, the Florham Park opened bids on April 12, 2006 for Project #27-1530-03-06-1000, "The Installation of an Irrigation System for the Ridgedale Middle School Athletic Fields, and;  
**WHEREAS**, the results of the bids received determined Let It Grow, Inc. of River Edge, NJ to be the lowest responsible bidder;

**NOW, THEREFORE BE IT RESOLVED**, that the Florham Park Board of Education awards a contract to Let It Grow, Inc. in the amount of \$55,000.00.

Discussion; Mr. Gaffney asked Mr. Csatlos to detail the activity leading to this resolution. Mr. Csatlos stated the LAN Associates, the district architect designed an irrigation plan for the area. This plan was independently reviewed by a resident volunteer who provided comments that were addressed by LAN Associates and approved. The same process was completed for the bid specifications. The bids were received on April 18, 2006 and the board attorney and LAN Associates found the low bid compliant. Mr. DeCoursey stated he would not approve this resolution because he has not received an ongoing grounds maintenance plan or a response on his inquiry regarding the warranty of the drain system. Mr. Johnstone stated he would not approve this item because he is not familiar with the particulars. Mr. Johnstone stated he had a further concern about excess water issues effecting residents.

Motion; Mr.Gaffney      Second; Mrs.Michalowski Roll Call; 4 yes, 2 no

**RESOLUTION**

**#D8**

**BE IT RESOLVED**, that the Florham Park Board of Education approves the following vendors and related supplies bid through the Cooperative Purchasing agreement with the ESC of Morris County:

Cascade School Supplies  
Corporate Express  
Papermart  
Henry Schein Inc

General classroom supplies  
Office / computer supplies  
Copy / duplicator supplies  
Health supplies

*Carolina Biological Supply Co*                      *Science supplies*  
*Fisher Science Education Co*  
*Frey Scientific Co.*  
*I. Miller Precision / Optical*  
*NASCO*  
*Para Scientific Co.*  
*PITSCO*  
*ScienceKit Inc*  
*VWR Scientific Products*  
*Ward's Natural Science*  
*Benz Microscope Optics Center*

*Brodhead Garret Co*                              *Technology Supplies*  
*Metco Supply Inc*  
*Midwest Shop Supplies*  
*Paxton / Patterson*  
*Satco Supply*  
*Valley Litho Supply Co*

*National A/V Supply*                              *Audio Visual Supplies*  
*Ray Supply Inc*  
*School Specialty Education*  
*Spiral Binding Co Inc*  
*Troxell Communication Inc*  
*Valiant IMC*  
*Valley Litho Supply Co*

*Efinger Sporting Goods Co*                      *Physical Education Supplies*  
*Passon's Sports / Sports Supply*  
*Sportime*

*Burke Supply Co Inc*                              *Custodial Supplies*  
*Jersey Paper Co*  
*Spruce Industries*  
*Cleaning Systems Inc.*  
*Central Poly Corp*  
*Bio Shine Inc*  
*Interboro Packaging*  
*W.W. Grainger Inc.*

*Motion; Mr.Gaffney      Second; Mrs.Michalowski Roll Call; 6 yes, 0 no*

**RESOLUTION**

**#D9**

**BE IT RESOLVED**, that the Florham Park Board of Education accept the Teacher Quality Mentoring funding from the State of New Jersey Department of Education for FY 2005-2006 in the amount of \$2,511.00.

Motion; Mr.Gaffney      Second; Mrs.Michalowski Roll Call; 6 yes, 0 no

**RESOLUTION**

**#D10**

**BE IT RESOLVED**, that the Florham Park Board of Education approves the appropriation of Surplus for emergency bus repairs in the amount of \$20,000.

Discussion; Mr. Gaffney asked for clarification on this issue. Mr. Csatlos stated that the braking system and the drive shaft needed to be replaced. The vehicle has six years remaining on its useful life and is worth repair compared to the cost of a new 39-passenger vehicle.

Motion; Mr.Gaffney      Second; Mrs.Michalowski Roll Call; 6 yes, 0 no

**RESOLUTION**

**#D11**

**BE IT RESOLVED**, that the Florham Park Board of Education approves the financing of Project #1530-015-06-1000, #1530-020-06-1000 and 1530-030-06-2000 known as the replacement and installation of telecommunications / public address / voice mail systems with Central Atlantic Leasing Corp, in the amount of \$131,982,at an annual interest rate of 4.65%.

Motion; Mr.Gaffney      Second; Mrs.Michalowski Roll Call; 6 yes, 0 no

***OLD/NEW BUSINESS***

*Mr. DeCoursey motioned to cancel the 2005-2006 Summer Enrichment Program and maintain the Kindergarten Readiness program. Mr. Gaffney seconded the motion*

*Motion; Mr.DeCoursey      Second; Mr. Gaffney Roll Call; 6 yes, 0 no*

*Mr. MacFarlane motioned to approve the 2005/2006 salary of Mr. John Csatlos School Business Administrator at a percentage increase of 4.9%. retroactive to July 1, 2005. Mr. Gaffney seconded the motion.*

*Motion; Mr. MacFarlane      Second; Mrs. Gaffney Roll Call; 6 yes, 0 no*

***COMMUNICATIONS***

***ADJOURNMENT:***

*Motion by Mr. DeCoursey and seconded by Mrs. Michalowski to adjourn the May 3, 2006 meeting of the Florham Park Board of Education at 7:45 pm. Motion passed by unanimous vote.*

*Respectfully submitted,*

*John Csatlos  
Board Secretary / Business Administrator*